

Oregon Birding Association

Oregon Fund for Ornithology

The mission of the Oregon Birding Association is to further the knowledge, education, enjoyment, conservation, and science of birds and birding in Oregon.

The Oregon Fund for Ornithology is a source of funds to help further the mission of the Oregon Birding Association across Oregon. The funds can be used for education, research, habitat restoration, and other projects. However, the funds cannot be used to purchase land or be used for closing costs associated with a land purchase. OBA is willing to provide funds in conjunction with other donors.

Instructions: You must submit your project information in the following format. Our preference is to receive electronic copies by email (board@orbirds.org). If you choose to complete a hardcopy, one paper original is required by mail (Oregon Birding Association, PO Box 675, Lincoln City, Oregon 97367-0675) or hand delivery. Your submittal can not exceed 14 pages, including all maps, photos, budget sheet, and designs. If your proposal is accepted, your use of the funds gives the Oregon Birding Association permission to post your report(s), including photos, on our website and Facebook pages.

GENERAL INFORMATION

1. **Project Title:** *Use a short (6-12 words) title that identifies the geographic or biological aspects of the project.*

2. Project Applicant/Organization:

Organization:

Phone:

Contact Person:

Fax:

Mailing Address:

Email:

2. Project Location:

a. County:

b. Location:

SECTION 1. PROJECT DESCRIPTION

1-1. Project Description: *Describe, in detail, what you are planning to do and include a project timeline or schedule.*

SECTION 2. PROJECT OBJECTIVES / BENEFITS

2-1. Project Objectives: *Describe the project's objectives and how your project will further the knowledge, education, enjoyment, conservation, or science of birds and birding in Oregon.*

SECTION 3. PARTNERS / OUTREACH

3-1. Partners/Cooperators: *Identify all partners and explain the extent and role of their participation in the project. Financial contributions from partners must be reflected in the project budget (Section 4, below).*

3-2. Outreach/Education: *Identify and describe specific activities and timeframes of community outreach/education activities (if any).*

SECTION 4. PROJECT COSTS

4-1. Budget: *Costs must be reasonable and appropriate to the locality and scope of the project. All costs charged must be incurred during the implementation of the project. As applicable, all costs associated with the project must be included in Table A.*

Row

- 1) *Personnel: List wages by position title, number of hours for work on the project, the rate of pay, and the total cost for each position.*
- 2) *Supplies/Materials: Identify the number of items and costs per unit for each line item listed. Include such items as fencing materials, seedlings, etc.*
- 3) *Equipment: List costs for equipment usage and rental*
- 4) *Travel: List all costs associated with travel directly related to the project.*
- 5) *Other Project Costs: Specifically identify any other costs.*
- 7) *Administrative Overhead Expenses: By percentage and dollar amount.*

Table A. Project Budget:

		# Hours or units	Hourly rate or Cost per unit	Funds secured	Funds requested from the OBA	Total
1.	Personnel/Salaries:					
	a.					
	b.					
	c.					
	d.					
2.	Supplies/Materials:					
	a.					
	b.					
3.	Equipment:					
	a.					
	b.					
4.	Travel:					
5.	Other Project Costs:					
	a.					

	b.					
	c.					
	d.					
6.	Sub-Total:					
7.	Administrative Overhead:	%				
8.	Total:					
9.	Total:					

The Oregon Birding Association is a nonprofit organization established and registered in 1980 in the State of Oregon under the name Oregon Field Ornithologists, changed in 2013 to Oregon Birding Association.